



solicitor fees, bat surveys.

CH asked if any other applications are ongoing, but CI said not.

JS confirmed a Coronavirus support grant of £1,300 had been received.

JS also confirmed that CI had raised £550 from The Barrow charity for further Village Hall picnic tables.

#### **Business Plan- Finance doc**

JS updated us on her approach to the finance doc for the New build journey

- SC had previously raised questions in relation to the business plan, these have been revisited:
  - JS made an assumption that as our village hall was x2 larger than Dalham, that our charges would be x 2, however there would be a special lower rate for village residents and village organisations. The Committee was in agreement.
  - JS noted for this year 2020/21 (due to Covid 19) no Bowls income and limited yoga classes. There could possibly be a couple of private functions before the hall's planned demolition in the summer of 2021 (if that is what we do). Assumed the annual summer village fete, one other fundraising event and the return of the Pop up Café possibly starting in April 2021 (regulations permitting) although it may be disrupted if the hall were demolished in the summer.
  - JS assumed that we would have a temporary building on site (porta-cabin?), but we have to formally agreed this.(SC has asked for some estimates). We could consider some functions that require the use of another village hall if no temporary building available.

JS said it has been difficult to make assumptions. CH said we have endured a 'disrupted year' that whilst we could explain the numbers, they could not be used to inform the budgeting plan for a normal year, JS agreed and proposed to be complete the budget on that basis and forward to SC, SM and then the rest of the committee. CH thanked JS for a good start on this project.

JS confirmed the end of the month bank balances and CH raised that due to the unprecedented year our fundraising efforts will impact our capital and that budgeted cashflows will need ongoing review.

CI suggested that if we want a porta -cabin then we need to get on and fund raise specifically for that. CH agreed it was a good point made and needs to come under the fundraising plan ( SM to take us through at the next meeting)

For the January agenda CH suggested that we circulate ahead of the next meeting.

SM fundraising plan is so important, CH reiterated that the next meeting will focus on this as without a fundraising plan, we are working blind.

JP/MH

JAN 2021

JS/CH

Before Jan  
2021 meeting

<p>Website/Social Media</p> <p>CH invited TM to discuss the village website. Next meeting TM will give an overview of the Site Map so we can review the sessions and TM will approach Sylvia Pettitt's husband regarding photography of the village. TM confirmed link received for the Facebook provision. TM suggested adding something about the fundraising on the landing page and will suggest some script and content for amending by us. TM will take care of hosting - thank you. TM asked for go-live date and CH suggested for Easter next year to tie in with pop up cafes etc. CH suggested a shop facility online, TM suggested a booking legend format to handle events ticket sales. CH suggested catching up with the bookings clerk, Alice about current data collection and process for events via the village One Suffolk website. TM also asked about a digital / newsletter and the thought was maybe to update on fundraising and events. TM liked CH's barometer idea to show fund raised.</p>		
<p><b>TM to prepare some visuals and site map to show by the next meeting.</b></p>	TM	JAN 2021
<p>CI asked about the porta-cabin we really need to know if we are going to go ahead and we need to think about the services to connect to the cabin, planning permission. JS has offered to speak with MH about it.</p>		
<p>CH asked JG if there were any obligations to provide facility for say Polling station or emergency centre should there be a village issue. We need to consider storage of the village hall items. We would need a facility to host cricket fixtures (toilet). JG felt that is was not a 'requirement' to have a designated emergency centre.</p>		
<p><b>JG will place on the agenda for the next Parish Council meeting, as we would need to consider loss of polling station etc. after demolition and what alternative arrangements we may be obliged to make.</b></p>	JG	JAN 2021
<p><b>A deadline date should be clear on the timeline for porta-cabin decision</b></p>	JS	JAN 2021
<p><b>Village needs to be fully informed and another public meeting to be scheduled in the timeline for March/April 2021</b></p>	JS	JAN 2021
<p><b>CH requested photo and bio from SM and TM, and photo only JP</b></p>	TM/SM/JP	JAN 2021
<p><b>JP, CI and SM to read business plan, as is, from CH</b></p>	CH	JAN 2021
<p><b>19<sup>th</sup> JAN 2021 next meeting 7 pm by TEAMS</b></p>		