

<p><b>Village Hall Working Party Committee meeting – VHWC</b></p> <p><b>1<sup>st</sup> October 2019 – 7.00pm – The Village Hall, Ousden</b></p> <p><b>Attendees from the working party:</b></p> <p>Christine Ingham – CI</p> <p>Richard Hurrell – RH</p> <p>Julie Pryke – JP</p> <p>Alan Christie – AC</p> <p>Mike Hole - MH</p> <p><b>Apologies:</b></p> <p>John Whitefield – JW</p> <p>Celia Holt - CH</p> <p><b>Mentions;</b></p> <p>Jonathan Pringle - JRP</p>		
<p>CI has asked one of the volunteers for help, but she was not able to help ‘on a regular basis’ as weeks spent out of the village and back at weekends. Another person that CI had followed up with would unlikely attend the evening meetings and so again, possibly ad-hoc help. CI had three others for follow up on the list and she would attempt contact to certainly go and see one or two of them. CI also confirmed that Victoria Fanstone would be joining the Management Committee which was great news. New build committee follow-ups too such as the Marriotts are to be contacted.#</p> <p>AC agreed that we need more people to assist.</p> <p>MH showed a list for items required for planning</p> <ul style="list-style-type: none"> <li>- Design statement – showing the history of where we are, in this he will include the subjects required to be covered such as planning policy, community involvement</li> </ul> <p>AC believes that a full planning pack for sign off before going to planning should be agreed by the committee.</p>	<p><b>To Action</b></p>	<p><b>Time Frame</b></p>

Other requirements were distributed;		
JP will contact the bat survey companies – (MH pointed out that this was urgent due to hibernation period)	JP	
RH will contact land contamination survey companies	RH	
CI will contact the tree survey companies	CI	
Minimum 2 quotes required		
Overview required will be taking the hall down , replacing with the new hall on the new designated site, with a new house on the plot to sell		
MH to send final 'site map' to all	MH	
MH said that ideally planning to be ready to go by 25th October		
MH requested a market appraisal for the building plot and Jonathan Pringle had kindly offered to help look after this – a discussion took place about the agent to be approached and it was decided David Burr as they have plots already in the village, Savills due to others recommendation and Cambridge location and Jackson Stopps due to local knowledge. MH also said it would be important to get confirmation of their fees.	MH/JRP	
MH pointed out that a letter to the person that owns the land has to be sent before planning applied for. AC and CH will write this together as joint Chair to the Chair of the Parish Council informing them of a view to replacing the village hall and building a new dwelling after the sale of the plot	CH/AC	
AC spoken of the 'Open Day' for viewing the materials of the build which is 9 <sup>th</sup> November 10-4pm – the committee discussed what was required – plans/ props, tea, coffee and people to attend and host. Props would be cladding, windows etc.		
MH talked of the building quotes x 3, and there was discussion about who the committee should go to MH said this will not be an insignificant project and having a company that has some infrastructure could be important. As this is public funds the necessary background financial checks will also be important. MH will circulate a list based on his contacts and group suggestions such as Philip Rowe, Murfits that CI has had dealing with when dealing with her other charity work and previous school experience.		
AC discussed the open day about opening hearts and minds top the project, we need the 3 budget quotes		
Also those people that have offered to help to be contacted and a holding	?	

message of 'we will contact you & thank you' is required

JP asked how long the process of planning may take and MH thought 13 weeks as a minimum from application, and it could be longer as we are officially out of the development zone. Maybe Spring 2021 to start building, when the fundraising is completed.

AC thought it was sensible to start prepping for the fundraising after 9<sup>th</sup> November

Re the Open day we need to advertise it;

- Parish Website - Joanne Kirk
- Flyer for the village – CH do help design and JP to print off
- Harvest lunch 12<sup>th</sup> October
- Race night 1<sup>st</sup> November
- CI thought she had asked it to be noted in the Ousden News

AC said that he could not attend the Village Hall AGM

AC felt it was important that the description about the day was right – it is to show the materials following on from costings. To show budget costs. It was noted that at the previous open meeting the main alternatives put forward were the alternative cladding (wood over metal) and other items such concealed guttering should be shown on any budget costings.

We should also have a comments and log for these for any comment's or concerns. The intention will be to go to planning straight after the open day after the final proposals have been put before the committee.

Meeting closed