

<p>Village Hall Working Party Committee meeting – VHWC</p> <p>14th April 2020 – 7pm – via “Zoom” meeting</p> <p>Attendees from the working party:</p> <p>Celia Holt – CH</p> <p>Richard Hurrell – RH</p> <p>Mike Hole - MH</p> <p>Julie Pryke – JP</p> <p>Attendees from the management committee:</p> <p>Jessamy Saltmarsh - JS</p> <p>Apologies:</p> <p>Christine Ingham – CI</p> <p>John Gale – JG</p> <p>Alastair Rankin – AR</p> <p>Other mentions :</p> <p>SC – Sarah Christie</p> <p>SP – Sylvia Pettitt</p>		
<p>The meeting opened with some fantastic news that JS had applied under the small business CoVid Fund and has received a remittance advice stating that we will have £10,000 remitted to the Village Hall. Thanks from all to Jessamy Saltmarsh who made the application.</p> <p>CH suggested that we all look where the team had got to from the previous meeting in March.</p> <p>JP had drafted a letter to be sent to a solicitor to request help in reference to the various complicated issues such as section 106, Charities Commission, and conveyance. It may be that we need two solicitors that deal with charities law and planning law, to establish who the legal title should go to. It is thought it is currently held by the Parish Council. MH felt that the Parish Council may be able to sign the 106 agreement. Ultimately there is much that needs to be taken care of and a solicitor is required to tell us how to proceed. CH asked if we could get costs for this. JP asked if anyone knew solicitors suggested Ashtons Bob McGeedy who is a property lawyer with planning experience ex local authority lawyer, which MH</p>	<p>To Action</p>	<p>Time Frame</p>

thought was good experience to have and JP said that they are a full service solicitors so would have access to other areas that we may need. CH said that she had experience of using them and they were very good. JP mentioned Ellisons in Bury St Edmunds. Based on Bob McGeady's experience with Section 106 CH suggested if CI was OK with it to send the letter to Ashton's and to get a quote.

JP

5 May

CH asked RH about contacting Ian Harding re: bowls club, RH confirmed that he had approached him by e-mail, but no response CH said that she will check with him as she will be in contact with him.

CH asked MH about insulation re noise etc. required for the planners and MH had spoken to the manufacturers about some previous case studies and proper technical data that they would send to MH to hopefully to prove our case to the planners.

CH asked about the opening hours and it was agreed 7am – 11pm

CH asked about car parking policy for the two vehicles at the rear and what should be done during what hours MH is writing that policy and will send around for approval. CH mentioned the access permission required from the Will's Estate for access along that area and CH said that she could pick this up as she has a contact at the Estate

MH & CH

5 May

CH Play area, JP had said about an advert asking for someone to take over fund raising for the play area going in to the Ousden News, however not sure of the current status of the Ousden News due to ongoing issues and the Coronavirus Pandemic. We will defer this for the moment. CH felt there should be some kind of an updated info page on the village hall site. Celia will discuss with Joanne Kirk (PC) Needs to be picked up.

CH

CH came on to the fundraising situation which is concerning in the current pandemic situation. JS informed CH of the £10K remittance to be received from the CoVid fund, again much appreciated by all. The CAS approaching fundraising event had been cancelled due to the pandemic. Funding sources could be compromised due to the Covid pandemic and our timeframe for achieving funding will need to be reviewed post lockdown

CH talked about the Business Plan, and from the Minutes last month there was a list of tasks with names identified by each task. Bio received from RH and mission statement from CI, but all other items required. CH to produce a tracking document for the BP

All

5 May

CH

CH spoke to of finance section of business plan and that SC had come up with a template for the Business Plan that we could complete. So thanks to

