

<p>Village Hall Working Party Committee meeting – VHWC</p> <p>19th January 2021 – 7.00pm – ‘Teams’, Ousden</p> <p>Attendees from the working party:</p> <p>Celia Holt (Chair)– CH</p> <p>Christine Ingham – CI</p> <p>Julie Pryke – JP</p> <p>Mike Hole - MH</p> <p>John Gale – JG</p> <p>Sophie Mason - SM</p> <p>Richard Hurrell – RH</p> <p>Attendees from the management committee:</p> <p>Jessamy Saltmarsh – JS</p> <p>Apologies</p> <p>Sophie Mason - SM</p>		
<p>Planning</p> <p>CH asked MH for update on planning application resubmission (Mike Chester and Ed Fosker involvement)</p> <p>Mike Chester has acknowledged MH e-mail giving him an updated on where we are currently.</p> <p>Email to be sent to Ed Fosker will suggest separate application for demolition and separate for new build. MH will quote Stradishall and Tuddenham applications. Upon confirmation MH can prepare and send the required documents, but if no response MH will prepare and send unless he is told otherwise.</p> <p>CH asked about the planning application window, MH said that they have abandoned these due to Covid, but it was agreed that as we have our own timeline(built around the official planning timeline) we need to try and stick to these. Agreed that we submit by the end of the month.</p> <p>JP mentioned the section 106 agreement which will need time to be prepared, if this becomes active again. MH said that whilst it would be nice to have as part of the reapplication, it can be added to the application later.</p> <p>JS confirmed that this should all work with the current timeline</p>	<p>To Action</p> <p>MH</p> <p>MH</p>	<p>Time Frame</p> <p>20 JAN</p> <p>31 JAN</p>

document

Fundraising

CH reported back on the Working Party, minutes distributed

SM explained a spreadsheet document that she will co-ordinate:

Tabs:

1. Grant Opportunities – funder/ 3 criteria / size of grant / announcement date/ close date and SM will prioritise and allocate an owner
2. Submissions – Live with commentary on how we are responding to questions and deadline dates
3. Major donors –
4. Corporates –
5. Events and Conceptual ideas –

SM should be able to maintain and coordinate by deadline date or where we are in the project as some will require pre-matches or work already done. Order is significant as we can identify the best return in relation to the fund time window.

SM – listed a number of funds that she was looking at to include in the Grant Opportunities section – approximately 20 opportunities from £2,000 - £100,000. SM also noted that some grants were currently closed that she hopes will reopen.

SM suggested we would focus on the National Lottery community fund and then apply for a number of supporting funds from the Grant Opportunities with further funding from our events.

JS has already applied for the local restrictions support grant

SM requested that JS send her a list of grants received so far.

CI confirmed we are waiting for the Community Chest Grant – covers partial demolition.

SM noted that the challenge is that the local traditional grant makers are focused currently on action around the pandemic and getting through it, where as we are looking at looking at post pandemic rebuilding and supporting that will be our narrative. We are slightly limited in what we can move forward as grant makers will be requiring the evidence such as the planning permission , section 106, complete breakdown of costs, where your allocating grant funding to the project costs, and what we have in place should we not receive that funding, a complete budget over timeline. This will be required before we can go for the larger grants.

JS

23 Feb

<p>CH requested any other thoughts on other potential donors. CH has spoken with Adkin (Wills Estate) who have a meeting coming up and they requested cost and timeline which has been submitted.</p>	<p>CH</p>	<p>23 Feb</p>
<p>CI will go over the last 3 years to see if any other potential donors. CH mentioned some other potential donors in food, seed production in the surrounding area and also the community funds of large multiple retailers. CI will also send to the management committee. JS also mentioned our bank which SM agreed with. CI will send to SM after the Management Committee meeting.</p>	<p>C1</p>	<p>23 Feb</p>
<p>These companies will be added to the list.</p> <p>SM mentioned that we need to put together something compelling for the major donors and the corporates when going in cold. Also something in terms of advertising for local corporates.</p>	<p>CH</p>	<p>23 Feb</p>
<p>CH suggested that this information be kept centrally such as Google docs – SM agreed.</p>	<p>CH</p>	<p>23 Feb</p>
<p>CH will send round the business plan</p>		
<p>Other</p>		
<p>CH agreed with SM/TM that TM will join the Management Committee meeting to review the website and social media</p>		
<p>CH raised the query on temporary accommodation after demolition of the village hall and that we should determine what the need is first. MH suggested caution due to suitable siting of a temporary structure. Part of the current Hall site would be sold as a new building plot, the car park would be used for building works leaving the field which would also be required for cricket matches. Temporary hired marquee/toilets as requires might be a better option for outdoor events?(cost written off against what we raise for the event). We could use other village halls for indoor meetings. JG said that it was not a requirement from the Parish Council to keep a temporary building for the village. Suggestion to use the church for polling perhaps. Timeline and Business plan updates to reflect above (JS/CH)</p>		
<p>Public meeting</p>		
<p>It was agreed that March/April was a little soon for an indoor public meeting(accommodating likely Covid restrictions). September 11th Saturday 10.30-11am was made as a suggestion anticipating post Covid loosening of restrictions although this would impact significantly on the project timeline.</p>	<p>CH</p>	<p>23 Feb</p>
<p>If progressed, details should be included in the Ousden News June/July edition – (It will need to be given to them in May).</p>		
<p>AOB</p>		

CH requires a Bio from SM and TM and Photo from JP and JG

Date of next meeting 7pm – **23FEB**

Note Julie Pryke e-mail is julie.pryke@cambridgeemployment .. not julie@

DRAFT