

<p>Village Hall Working Party Committee meeting – VHWC</p> <p>23rd March 2021 – 7.00pm – ‘Teams’, Ousden</p> <p>Attendees from the working party:</p> <p>Celia Holt (Chair)– CH</p> <p>Christine Ingham – CI</p> <p>Julie Pryke – JP</p> <p>Mike Hole - MH</p> <p>Sophie Mason - SM</p> <p>Richard Hurrell – RH</p> <p>John Gale – JG</p> <p>Attendees from the management committee:</p> <p>Jessamy Saltmarsh – JS</p> <p>Mentions</p> <p>Sarah Christie - SC</p>		
<p>Planning</p> <p>MH will progress the planning when he has pulled everything together to submit to the planning department over Easter</p> <p>MH QS has requested a lot of information which he will give to him over the Easter period.</p> <p>JP will contact Bob McGuidy, Ashtons during April</p> <p>Fundraising</p> <p>SM has gone through the list of grant opportunities and removed the ones that are not appropriate, and kept in the ones that are most probable and then prioritised them (in terms of likelihood and size of grant – not prioritised by time)</p> <p>SM has contacts with Garfield Weston and can ask for advice around at what stage we can present and similarly SM has a meeting with the National Lottery Community Fund about general application and time lines. SM explained that she is considering at what point are we likely to get the larger scale funds that we are looking for and on what basis of match funding and how do we line them up. Some applications are one per year and so it is important to get this right.</p>	<p>MH</p> <p>MH</p>	<p>End of APR</p> <p>End of APR</p>

SM feels that we are missing some family trust info. Initial feasibility studies were done however CoVid has put us back and the community is struggling as a result of closure SM needs to look at how we position the various elements of the project plan to the specific elements that the grant makers require and separate off the grant makers where we can put in the a bespoke all-encompassing generic proposal with a specific ask as opposed vs the ones where we want to take out elements of the budget and the build and design them around the criteria of the funds.

SM explained with the National Lottery funding meeting that she is trying to ascertain at what point are they willing to make grants i.e. do you have to have broken ground? At what point is the most appropriate time to apply, at what point they are willing to make grants.

SM asked for clarification on the Wills Estate and their connection with Adkin. CH confirmed Adkin handle the affairs of the Wills Estate. SM remarked that with major donors and corporates they are much less prescriptive, we have offerings in terms of signage etc. could we all start thinking of people we could add to the list and SM will think of things and what can be offered in terms of sponsorship.

CH commented that she had spoken with Adkin and they had asked questions on value of the project, timing etc. CH knows that this needs to be followed up SM will research previous donations. CH to speak with Adkin to follow up

SM also explained that some aspects of sponsorship / events are Vatable but further research needs to be done on this. Corporate possibilities are signage inside and out, website, newsletter, sponsoring a bar or a loo (!)

Other

CH mentioned that SC was assisting with the finance documentation and that the will pull together the Financial Executive summary.

CH asked about the contact details from the copies of the surveys of those that have been asked to be kept up to date. Currently it is a manual job to enter in to the e-mail. CH wonders if it is because we have a free Google mail package, and SM has volunteered to give details of the 'charity rate' Google package, as her charity is using this and she will check with TM that it will work with the booking system etc.

CH asked JS to share the Critical path on the screen.

JS explained that it was based on planning being applied for in January and the public meeting taking place on 17th July. JS said that she has the finish date of April 2023.

JS said we need to think of storage of play equipment, where will we store the hall contents, cricket club and bowls club. CI will start some research in to it and record inventory of hall contents

CH ran through an overview of key dates but essentially we are moving the plan 2-3 months on depending on the task.

CI confirmed that nothing had been heard about volunteers to take on the play area. CH suggested that it should be mentioned again in July

CH

End of APR

SM

End of APR

CI

End of APR

<p>CH asked if anyone can have a conversation with Paul Briggs, out of courtesy, it has to be moved and we should ask if he wants to be involved in moving and storing the Pavilion, as it was <i>his gift</i> to the village. CI will ask Paul Briggs</p> <p>CH mentioned monitoring of air quality three times before demolition, during and after the demolition. MH / JG suggested that this goes in to the demolition contract. Looking to start demolition November / December 2021 start tenders April 2022 and so build Autumn 2022.</p> <p>CH review of the critical path will be added to the agenda</p> <p>Business Plan</p> <p>Public meeting</p> <p>Collateral / equipment for the public meeting to be added to the agenda for next month</p> <p>Hopefully meeting will coincide with planning coming back</p> <p>Date of next meeting 7pm – 20th April</p>	<p>CI</p>	<p>End of APR</p>
---	-----------	-------------------